

9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall

Roll Call -

Commissioner Baldacci opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioner Marshall, Treasurer Mower and Deputy Administrator LaBree present.

Commissioner Cushing participating remotely via Zoom

Pledge of Allegiance – Treasurer Mower

Approval of Meeting Minutes

Commissioner Marshall made a motion to approve the August 15th, 2023 Meeting Minutes. Commissioner Cushing seconded the motion. Voted to approve 3-0. Signed.

Public Comment – None

Deeds Update –

Register Susan Bulay reported the following statistics of document and revenue counts:

- Document count for July 2023 recorded 2,916 documents
 - 5-year average – 3,942 (27% below)
 - 2015-2019 average – 4,054 (29% below)
- Revenue for July 2023 was \$136,064.42 turned over to the general fund
 - 5-year average - \$130,983 (increase of 4%)
 - 2015-2019 average - \$130,184 (increase of 5%)
- Heat pump is being installed in the Probate Judges Chambers today
- Register Bulay will be attending the MCCA Convention in September. A seminar for the Uniform Notary Act is of special interest attend.

UT Update –

Director Buswell and Deputy Morrison presented the following:

- Mike Crowley, citizen of Millinocket was introduced to the Commission. After background information was provided, Commissioner Marshall moved to appoint Mr. Crowley as a member of the TIF Committee. Commissioner Cushing seconded the motion. Vote to approve passed 3-0. Mr. Crowley was then introduced to other members of the TIF Committee who were present for the meeting – Greg Fuller and Brent Folster
- The Drew Township paving project is out to bid and will be opened on the August 29th Commissioners meeting

Sheriff's Update –

Sheriff Troy Morton presented the following:

- Sheriff thanked the IT department for their assistance in transitioning the recent email system for the Sheriff's Office over
- Jail count today is: 170 in-house, 79 boarded out to other facilities and 104 in pre-trial services. The two boarding contracts were received without the signature pages attached; Sheriff will follow up on those.
- Corrections staffing is still challenging; however, there is optimism with 18 in training

Sheriff's Update – Continued:

- There will be a MDOC bi-annual inspection later this month
- Sheriff will be reaching out to Police Chiefs on an ongoing issue that some jail admissions being brought to the jail are coming with extremely serious medical issues. These individuals do not belong in jail without being treated by medical professionals first. Adding to the challenges is where we are short staffed, we must have someone stay in the hospital to guard the inmate. Discussion continued on challenges on not enough beds for mental health or drug disorders.
- Sheriff spoke on the Criminal Justice Coordinating Council that fizzled out; will look to see if there would be a way to reinstate this group and find new funding sources for support
- Discussion on the kitchen equipment in need of replacement.
 - Commissioner Marshall moved to approve a refrigerator purchase from Caprara for \$6,589 with \$100 removal fee. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
 - Commissioner Cushing moved to approve a gas steam kettle purchase from Caprara for \$26,060 with \$100 removal fee; and include a \$1,000-\$1,500 installation fee. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- After discussion on law enforcement part time contracts; Commissioner Marshall moved to approve the Town of Howland in the amount of \$6,200, Town of Bradley in the amount of \$7,000 and the Town of Winn in the amount of \$5,000. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

IT Update –

Director Doug Butler present the following:

- Discussion on two security related initiatives. We are looking at non-jail areas of the county buildings to include Franklin Street, where some doors need better access/control. It has been decided to relook at this project and come back in a couple weeks once we gather all information to present.

Administration Update –

Deputy Administrator LaBree presented the following:

- After last week's commissioners meeting, it had come to Director MacDonalds attention there was a leak coming from the DA's kitchen. This problem has been now been corrected.
- Update on county staffing. Although numbers are going down for jail staffing, there are a number of people in the training process, and unfortunately since in training, they are not able to take shifts over.
- Pre-bid meeting for the payroll consisted of two vendors that came in for the mandatory meeting.

Approval of Warrants-

Payroll Warrant (08.11.23) ***\$310,317.78 & \$240.50***

A/P General Fund (08.15.23) ***\$250,762.35***

A/P ARPA (08.15.23) ***\$182,265.00***

A/P UT (08.01.23) ***\$31,313.71***

Commissioner Marshall made a motion to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve 3-0.

Payroll status changes signed for: Benjamin Brown, Jesse McNally, Alfred Griffin, Danielle Prosser, Alessandra Towne, and Allen Avery

Commissioner Marshall moved to adjourn the meeting at 9:48 AM with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Deputy Administrator, Michelle LaBree

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner